

## Curriculum Committee Minutes for November 30<sup>th</sup>, 2018

Meeting held 1:40-2:26 pm in Kwina 112

### Members Attending:

Bernice Portervint  
Brandon Morris  
Brian Compton

John Rombold  
Lynda Jensen  
Matteo Tamburini

Miguel Ramos  
Patricia Cueva  
Valerie McBeth

### Guests Present:

Christina Grendon

Laura Maudsley

Ted Williams

### 1) Call to Order and Establishment of Quorum

The meeting was called to order at 1:40 pm. A quorum was present.

### 2) Previous (11/2/18) Minutes—Approved

### 3) Announcement—Curriculum Committee Website Update

Brian informed the Committee that the Curriculum Committee website has been updated to reflect the current membership.

Confirmation has not yet been received regarding who will serve as extended campus instructional site and Student Services advising representatives. Bernice indicated that she would mention this at the upcoming site representative meeting.

### 4) Announcement—Instructional Calendar

Bernice led discussion of this topic and provided a copy of the draft instructional calendar. This calendar is developed every two years, vetted by faculty, and finally provided to the Board of Trustees in January 2019 for final approval.

The discussion of this topic also included the following points:

- No pre-service activities are included in the spring as per past practice to allow increased attention to student registration.
- Minor errors in the instructional calendar were identified and are to be corrected so that a final version may be presented to the Curriculum Committee for approval.
- Presentation of the instructional calendar to the Board of Trustees for final approval is not included in the recently-revised *Curriculum Committee Handbook*. This may be added to the handbook in the future.

### 5) Discussion—TVRS 308 Addictions and TVR Services

Laura led discussion of this topic, which is based on the recommendation of the Committee made during the June 14, 2018 meeting. She provided written feedback and shared a map showing locations where the course in question is being taught.

The discussion of this topic also included the following points:

- As per the Committee's recommendation, Jason Dallman (BA-CARE faculty) was consulted regarding feedback.

- Jason's feedback has been addressed in the current course with the intention of adding that feedback to all the TVRS courses

#### 6) **Program Cancellation—ATA Information Technology (first reading)**

Bernice led discussion of this topic, which as indicated in the November 2, 2018 Curriculum Committee meeting minutes, is being presented for a first reading today along with a first reading of the proposed program cancellation for the Certificate in Computer Repair Technician.

The discussion of this topic also included the following points:

- The ATA-IT has had low enrollments and declared students since prior to 2016. Currently there are six students in the program, and four currently are in the teach out phase.
- The intent is to redesign the program to enable students to solve fundamental information technology problems and identify current and emerging tools to meet technical skills in the six areas of maintenance and support of PCs, mobile devices, laptops, operating systems, networking, information security, and server technology. These areas often are associated with short (10-week) training sessions, which is also being considered in light of program redesign.
- Groundwork is being laid for determining the appropriate approach in this matter, i.e., to revise the program or design a new one to replace it.
- Miguel and Rudy Vendiola are researching to see if financial aid implications may relate to whether a certificate or associate program is offered, whether a strictly Workforce Training model may be better (no students in the ATA-IT transferred elsewhere), what the professional certifications may be in the aforementioned six areas, and what, if any, subject area may be emphasized first (e.g., information security) with a view to later scaling up the curriculum.
- The intent is to close the program by the Fall 2019 Quarter, then complete work required by the accreditation process, which is now both less detailed and rigorous than in the past.
- Justin Gould and Cameron Revard (of NWIC Information Services) also have been consulted to seek to link skills emphasized with job in the profession.
- It was suggested that Miguel also may wish to speak with Myron Fryberg (BA-TGBM faculty), as Tribes have different sovereignty needs than do corporations. This could be the focus of an interested student's capstone project.
- The current program has involved some pre-engineering, rocketry, and other topics. The intent is to divide out such topics appropriately, as in part related to a grant the College has received to develop a two-year pre-engineering program.
- CMPS 101 Introduction to Computers is a long-standing NWIC requirement for all four-year, two-year, and certificate programs of study. Discussion regarding the possible revision of programs with respect to this course are ongoing. A fuller discussion regarding this topic could be pursued by faculty—such as

at the Faculty Roundtable—to more fully explore historical and contemporary aspects of this course as well as the possibility that it may be regarded as an elective rather than a required course in the future.

7) **Program Cancellation—CERT Computer Repair Technician (second reading)**

Bernice led discussion of this topic, which is related to discussion of the ATA-IT above.

The discussion of this topic also included the following points:

- The CERT-CRT had one declared student in Academic Year 2017-2018, and there are currently no enrollments.
- This cancellation is proposed as related to the intended redesign of the ATA-IT.

The meeting was adjourned at 2:26 pm.

**NEXT MEETING: January 25<sup>th</sup> at 1:30 pm in KW113**

Minutes recorded by Brian Compton