

PROGRAM REVISION FORM

Program Title: Public and Tribal Administration

Program Type: X AAS ___ AAS-T ___ AST ___ ATA ___ Certificate ___ Other

Revised Catalog Description (one paragraph):

Unchanged – see attached

Requested by: Laural Ballew **Date:** April 24, 2014

Dean of Academics: _____ **Date:** _____

** Attach copy of program description as in current catalog*

** Attach copy of revised program, marking changes. New courses must be approved prior to approval of revised program.*

Rationale for Changes: Incorporation of foundational courses into program of study

FORM MUST BE ACCOMPANIED BY PROGRAM OUTCOMES

Approval Signatures:

Curriculum Committee Chair

Date

Vice President for Instruction and Student Services

Date

Associate of Arts and Science in Public and Tribal Administration

The Associate of Arts and Sciences degree in Public and Tribal Administration provides students with the necessary skills and comprehension to succeed in pursuing a career in public and tribal management in a public enterprise or tribal organization. The program of study provides a foundation for understanding the necessary skills for administration and tribal government. The concentration areas of study within the program allow students to customize their degree to focus on careers in either Public or Tribal Administration. The program is a direct transfer degree designed for students who may be interested in transferring to a baccalaureate degree. Students interested in continuing toward a baccalaureate program should consult with an NWIC adviser before selecting courses to ensure that they meet the requirements for those programs.

NORTHWEST INDIAN COLLEGE REQUIREMENTS

HMDV 110	Introduction to Successful Learning (NE)	4
CMPS 101	Introduction to Computers or above (TE)	3
CMST 220	Public Speaking (CS, HT)	4
TOTAL NORTHWEST INDIAN COLLEGE REQUIREMENTS		11

NORTHWEST INDIAN COLLEGE FOUNDATIONAL REQUIREMENTS

CSOV 101	Introduction to Cultural Sovereignty (HT)	5
CSOV 102	The Language of Our Ancestors (HT) or approved Native language courses ¹	5
CSOV 120	Reclaiming Our History (SS)	5
POLS 225	History of Federal Indian Policy (SS)	5
TOTAL NORTHWEST INDIAN COLLEGE FOUNDATIONAL REQUIREMENTS		20

¹One or more Native language courses totaling at least 5 credits. Consult with an advisor regarding satisfying general education requirements. Requires approval by the Dean of Academics and Distance Learning.

GENERAL EDUCATION REQUIREMENTS

ENGL 101	English Composition I (CS)	5
ENGL 102 OR ENGL 202	English Composition II (CS) OR Technical Writing (CS)	5
Quantitative Skills - all 5 cr. met in core		0
Humanities Distribution - all 15 cr. met in Foundational Requirements and core		0
Social Science Distribution - all 15 cr. met in Foundational Requirements and core		0
Natural Science Distribution - 15 cr. required. See AAS in General Direct Transfer Nat. Science requirements		15
TOTAL GENERAL EDUCATION REQUIREMENTS		25

CORE PROGRAM REQUIREMENTS

BUAD 202	Business Law (SS)	5
BUAD 235	Financial Accounting (TE)	5
CMST 130	Information Literacy and Critical Thinking (HT)	5
ECON 203	Contemporary Tribal Economics (SS)	5
MATH 107	Elementary Statistics I (QS)	5
TOTAL CORE PROGRAM REQUIREMENTS		25

ELECTIVES

Students pursuing a degree in Public and Tribal Administration must choose three elective courses from the following list below to complete the 90 credit minimum required for graduation.

PTAD 200	Budgeting (NE)	
PTAD 210	Principles of Planning (NE)	
PTAD 220	Public Policy Process (NE)	
PTAD 230	Tribal Organizational Theory & Development (NE)	
PTAD 240	Leadership and Decision Making (NE)	
TOTAL ELECTIVES		9

TOTAL DEGREE REQUIREMENTS **90**

PROGRAMS OF STUDY

ASSOCIATE OF ARTS AND SCIENCES IN PUBLIC AND TRIBAL ADMINISTRATION

The Associate of Arts and Sciences degree in Public and Tribal Administration provides students with the necessary skills and comprehension to succeed in pursuing a career in public and tribal management in a public enterprise or tribal organization. The program of study provides a foundation for understanding the necessary skills for administration and tribal government. The concentration areas of study within the program allow students to customize their degree to focus on careers in either Public or Tribal Administration. The program is a direct transfer degree designed for students who may be interested in transferring to a baccalaureate degree. Students interested in continuing toward a baccalaureate program should consult with an NWIC adviser before selecting courses to ensure that they meet the requirements for those programs.

NORTHWEST INDIAN COLLEGE REQUIREMENTS

BIOL 104	Biology and Natural History of Place (meets NSL requirement)	5
CMPS 101	Introduction to Computers, or above	3
ENGL 236	Survey of Native American Literature	5
HIST 111	Pre-contact Native American History (meets SS requirement)	2
HIST 112	Post-contact Native American History (meets SS requirement)	3
HMDV 110	Introduction to Successful Learning	4
NASD 110	Introduction to Native American Studies (meets SS requirement)	3
TOTAL NORTHWEST INDIAN COLLEGE REQUIREMENTS		25

GENERAL EDUCATION REQUIREMENTS

ENGL 101	English Composition I	5
ENGL 102 OR	English Composition II OR	5
ENGL 202	Technical Writing	
CMST 210 OR	Interpersonal Communication	4
CMST 220	Public Speaking	
Humanities Distribution - 10 credit met in NWIC and Core Requirements - Choose 5 credits HP or HT		5
Social Sciences - All 15 credits met in NWIC and Core Requirements		0
Natural Sciences - 5 credits met in NWIC Requirements - Choose 10 credits of physical sciences, one course other than Biology		10
TOTAL GENERAL EDUCATION REQUIREMENTS		29

CORE PUBLIC AND TRIBAL ADMINISTRATION REQUIREMENTS

BUAD 202	Business Law	5
BUAD 212	Financial Accounting	5
CMST 130	Information Literacy/Critical Thinking	5
ECON 203	Contemporary Tribal Economics	5
MATH 107	Elementary Statistics I	5
POLS 225	History of Federal Indian Policy	5
TOTAL CORE PUBLIC AND TRIBAL ADMINISTRATION REQUIREMENTS		30

ELECTIVES

Students pursuing a degree in Public and Tribal Administration must choose three elective courses from the following list below to complete the 93 credit minimum required for graduation. These courses meet the NASD general education requirement.

PROGRAMS OF STUDY

ASSOCIATE OF ARTS AND SCIENCES IN PUBLIC AND TRIBAL ADMINISTRATION

PTAD 200	Budgeting	3
PTAD 210	Principles of Planning	3
PTAD 220	Public Policy Process	3
PTAD 230	Tribal Organization Theory & Development	3
PTAD 240	Leadership and Decision Making	3
TOTAL ELECTIVE REQUIREMENTS		9
TOTAL DEGREE REQUIREMENTS		93

PROGRAM OUTCOMES

SOVEREIGNTY STUDENTS WILL BE ABLE TO:

- Explain the history and cultural foundation for the fundamental rights and responsibilities of tribal governments.
- Identify Indigenous knowledge as the basis for foundational principles respecting the cultural and traditional knowledge within tribal communities.

GENERAL PRINCIPLES OF PUBLIC AND TRIBAL ADMINISTRATION STUDENTS WILL BE ABLE TO:

- Examine the fundamental process for administration within public and tribal government.
- Analyze the interaction between tribal, federal, state, regional governments with regard to political issues in tribal governance.
- Examine the process of public and tribal administration within the historical contexts of politics, economics and the educational field

OPERATIONS AND MANAGEMENT STUDENTS WILL BE ABLE TO:

- Analyze the responsibilities of tribal government to deliver social services to tribal members, regulate commerce, manage land and natural resources, develop and implement fiscal policy.
- Explain the development of business management within an organization structure.
- Summarize important principles and impacts of business law related to tribal enterprises.
- Analyze the fiscal responsibility for budgeting, accounting, human resources, and marketing with regard to the management process for public and tribal administrations.

COMMUNICATION STUDENTS WILL BE ABLE TO:

- Explain the fundamentals of Public and Tribal administration within the historical perspective of politics, economics, and the academic discipline with a focus in tribal governance.
- Demonstrate skills in research and critical thinking within the context of Public and Tribal Administration.
- Utilize the development of writing skills for comprehending the context of Public and Tribal Administration.
- Demonstrate effective presentation skills for administration functions.
- Demonstrate ability to research for the context of public and tribal administration purposes.

TRIBAL LEADERSHIP STUDENTS WILL BE ABLE TO:

- Compare and contrast diverse leadership and decision making policies and practices.
- Analyze the particular qualities of leadership in Native tribal communities, nations, and inter-tribal organizations.
- Evaluate management principles appropriate to environmental, intellectual, and community-based leadership in contemporary tribal organizations.
- Apply the qualities and skills to be an effective leader in Indian Country.