

# COURSE REVISION

Northwest Indian College Curriculum Committee

## COURSE INFORMATION BEFORE PROPOSED CHANGE

Course Subject Code and Number: **TGBM 499A Capstone Project**

Rationale: Students persist and successfully complete the work of TGBM 499A better when concurrently enrolled in ENGL 305.

## PROPOSED REVISIONS TO THE COURSE – FILL IN CHANGES ONLY

Course Title for Published Catalog (60-character maximum): \_\_\_\_\_

Course Title for Electronic Catalog (30-character maximum): \_\_\_\_\_

(if course title is over 30 characters)

Credits: \_\_\_\_\_

Course Catalog Description (50-word maximum): \_\_\_\_\_

Corequisites, if any: ENGL 305

Form of Grading:  A-F  S/U

Course Type:  Lecture only  Lab only  Lecture and lab  Phys. Ed.  Internship/Practicum

Allow course to be taught in separate modules?  Yes  No

Indicate number of credits for each module:

A  credits B  credits C  credits D  credits E  credits F  credits

Designed to meet the following general education and related requirements:

(Basic Skills)	(Distribution)	(Other)	(NWIC)
<input type="checkbox"/> CS <input type="checkbox"/> QS	<input type="checkbox"/> HP <input type="checkbox"/> HT <input type="checkbox"/> SS <input type="checkbox"/> NS <input type="checkbox"/> NSL	<input type="checkbox"/> TE <input type="checkbox"/> NE	<input type="checkbox"/> NASD

Designed to meet the following program requirements:

NWIC Requirements  Program Core Requirements  Electives

Name(s) of the program(s) if the course satisfies program core requirements: \_\_\_\_\_

For the following type(s) of program (check all that apply):

Program of Study:  BA  BS  AAS  AST  AAS-T  ATA  Certificate

Other Program Type:  Award of Completion  Training Program

Add course to the published NWIC catalog?  Yes  No

Required attachments: (Templates for required attachments are available on the Curriculum Committee web site.)

Course Outcomes Form  Course Syllabus


Lynda Jensen

Proposed by

10/27/17

Date

## APPROVAL SIGNATURES

  
Dean of Academics and Distance Learning – approved to present

11/27/17  
Date

\_\_\_\_\_  
Curriculum Committee Chair – approved by Curriculum Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President for Instruction and Student Services – approved to implement

\_\_\_\_\_  
Date



## TGBM 499A VCH: Capstone Project- Research Methods Winter 2017

Michelle Gladstone  
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360-392-4274

Credits: 5

Class Time: KW 113 Thursday 10am- 12pm, & Canvas online classroom

### **NWIC MISSION STATEMENT**

*Through education, Northwest Indian College promotes indigenous self-determination and knowledge*

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#### **Prerequisite:**

TGBM 420

#### **Corequisite:**

ENGL 305

#### **Required Text:**

Research Methodology: a step by step guide for beginners – Kumar, Ranjit. Sage Publications, 4<sup>th</sup> Edition, 2014.  
ISBN-13#: 978-1-4462-6997-8

Supplemental texts provided by instructor

#### **Course Description:**

This course focuses on researching, developing, presenting, and potentially implementing a project addressing entrepreneurship, casino management, tribal governance, or public administration.

#### **NWIC Outcomes:**

Upon the successful completion of this course:

1. Native Leadership: to acquire a quality education
2. Way of Life: to give back
3. Inherent Rights: to apply Indigenous knowledge
4. Community Minded: to utilize education through work

#### **Program Outcomes:**

Upon the successful completion of this course:

1. Sovereignty: Analyze the sovereign rights of tribal nation status with regard to the purpose of governing authority
2. Leadership: Practice culturally competent leadership in decision making, organizational development and human resource management. Act as community change agents toward improving the quality of life in tribal communities

3. **Management and Administration:** Develop and implement organizational structures to meet the needs for tribal, community and personal development. Utilize broad knowledge of management and administration to support tribal organizational goals. Demonstrate effective use of business and project management technology.
4. **Entrepreneurship:** Integrate physical, social, and human capital regarding healthy tribal economies. Utilize, implement and organize resources to meet community needs in creative ways.
5. **Economic Development:** Utilize and implement effective process for strategic community and business planning. Employ sustainable, culturally sound practices in tribal organizational and business development.

### **Course Outcomes:**

Upon the successful completion of this course:

1. Research and conduct a feasibility analysis for an organizational concept
2. Evaluate and select the optimal financing method for an organizational concept
3. Analyze and use marketing strategies and tactics tailored to an organizational concept
4. Research, develop, present, and potentially implement a project focusing on entrepreneurship, casino management, tribal governance, or public administration

### **Attendance and Participation:**

Students taking a videoconferencing hybrid course will need to have high speed internet access, computer with a webcam (with mic) or a headset with a microphone. Please make sure you have the technology to interact with our Canvas classroom.

Class participation is based on students' attendance, preparedness for class, verbal and written participation. Please log into class on time and be prepared with the information, assignments, or readings necessary for class. While attending digitally you still need to be available for class discussions, feedback, and assignments at ALL times during the class session. While in class, please be courteous and keep your microphone muted unless actively engaging with discussion during class time. The background noise from multiple microphones can become distracting. It is expected that you will maintain a visual presence in class via your webcam. Please make it your priority to attend every scheduled class session. Learning is a cumulative process and we will build on material covered in previous class sessions. I'll do my best to keep it relevant, fun, and interesting.

Students who have a valid issue that prevents them from attending class need to notify the instructor **prior** to the start of class, email is preferred but phone is acceptable. It is understood in some situations an absence will be unavoidable. In those situations, students will be given the opportunity to make up attendance and participation by watching recordings of the class session that has been missed. Embedded in the recorded class session will be participation questions. If those questions are answered and submitted to the instructor within 1 week of the scheduled class session, attendance and participation points will be awarded based on the agreement reached between student and instructor.

***It will not be possible to earn a passing grade if a student misses more than 30% of this class without notifying the instructor.***

**Assignments:**

Assignments will build upon each other to create your student IRB application. You are expected to have the assigned readings done before coming to class and will be held accountable for readings and assignments given on days you miss class. All of your work should be submitted on or before the assigned due date.

*Late assignments will have 10% deducted for each day that they are late. After 10 days, the assignment is no longer worth any credit.*

**IRB application submission:**

The capstone project is taken during the last two quarters of a student’s program of study. Students will learn research methodology, conduct research, conduct due diligence, and fully develop a business plan or research project for a commercial business, non-profit community based organization, or tribal governmental entity.

The development and completion of the project will occur in phases over two quarters. During the TGBM 499A course the student will develop a research proposal and submit it to the NWIC IRB.

*It will not be possible to earn a passing grade in this course without the development and submission of a research proposal to the IRB by the end of the quarter.*

**Evaluation & Grading:**

Participation	30%
Midterm- draft IRB application	20%
Readings and Assignments	30%
Final- IRB application submission	20%

A = 93-100	A- = 90-92	B+ = 87-89
B = 83-86	B- = 80-82	C+ = 77-79
C = 73-76	C- = 70-72	D+ = 67-69
D = 63-66	D- = 60-62	F = Below 60

**Weekly Schedule**

	Class topics/Readings	Assignments
Week 1	<b>Course Introduction</b>  Questioning Exercise	<i>*Assignment: Personal Vision Statement</i>
Week 2: <b>Who, What, &amp; Why</b>	<u>Research is Ceremony:</u> Chapter 5 Relationality  <u>Research Methodology:</u>	<i>Discussion question</i>  <i>*Assignment: Family History</i>

	Chapter 1: Research: A way of thinking Chapter 2: The research process a quick glance	
<b>Week 3: Purpose and Rationale</b>	<u>Research is Ceremony:</u> Chapter 4 The Elements of an Indigenous Research Paradigm  <u>Research Methodology:</u> Chapter 3: Reviewing the literature Chapter 4: Formulating the research problem	<i>Discussion question</i>  <i>*Assignment</i> <i>Draft of purpose and rationale section</i>
<b>Week 4: Methodology</b>	<u>Research Methodology:</u> Chapter 6: Constructing the hypothesis Chapter 7: The Research Design Chapter 8: Selecting a study design	<i>Discussion question</i>  <i>*Assignment</i> <i>Draft of methodology section</i>
<b>Week 5: Methodology</b>	<u>Research Methodology:</u> Chapter 9: Selecting a method of data collection	<i>Discussion question</i>  <i>*Assignment</i> <i>Draft your data collection tool</i>
<b>Week 6: Methodology</b>	<u>Research Methodology:</u> Chapter 11: Establishing the validity and reliability of a research instrument  Chapter 12: Selecting a sample	<i>Discussion question</i>  <i>*In-class Assignment</i> <i>Peer review of draft IRB application and data collection tools</i>
<b>Week 7: Ethics. Harms and Benefits</b>	<u>Research is Ceremony:</u> Chapter 6 Relational Accountability  <u>Research Methodology:</u> Chapter 14: Considering ethical issues in data collection	<i>Discussion question</i>  <i>*Assignment</i> <i>Draft of consent document(s) based off of requirements in IRB application</i>
<b>Week 8 Dissemination</b>	Discuss dissemination plans for graduation and IRB requirements.	
<b>Week 9</b>	<b>Application revisions during</b>	<b>Applications submitted to the IRB during</b>

	individual meetings with instructor.	this week will receive 15 extra credit points
Week 10	<b>Application revisions</b> during individual meetings with instructor.	Applications submitted to the IRB during this week will receive 10 extra credit points
Week 11	<b>Application revisions</b> during individual meetings with instructor.	Applications submitted to the IRB during this week will receive 5 extra credit points
Week 12	Applications must be submitted to the IRB to earn a passing grade and move into TGBM 499B.	

**Instructor Discretion:**

Should it be deemed necessary, the instructor(s) of this course reserves the right to make alterations, at any time, to the course materials or what is contained within this syllabus in order to improve the course itself, the learning environment or the opportunity for student success. If such a change is made, it will be made in a timely manner so as not to impede the learning process or interfere, in any way, with student success.